



Hodge Hill Girls' School

Provider Access Policy

Document Information	
Date of last review/update:	01 Sep 2018
Role of person completing review:	Careers Lead
Approved by:	Governing Body
Date approved:	15 Oct 2018
Date of next review:	15 Oct 2019
Additional notes:	



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Hodge Hill Girls School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

Pupils in years 8-13 (NB Hodge Hill Girls School has pupils in years 8-11) are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships. This could include options evenings, curriculum evenings, assemblies, group discussions and taster events amongst other appropriate opportunities.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Claire Middlehurst, Assistant Headteacher.

Telephone: 0121 4643094

Email: c.middlehurst@hodgehqs.bham.sch.uk

Opportunities for access

A number of events and opportunities integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	During school year; time varies	Autumn Term	Spring Term	Summer Term
Year 8	PSHCE Careers' Education Curriculum and Achievement Days; please contact school	University Technical Colleges able to arrange visits; please contact school.	Assembly and tutor group opportunities; please contact school.	Assembly and tutor group opportunities; please contact school.
Year 9	PSHCE Careers' Education Curriculum and Achievement Days; please contact school	University Technical Colleges able to arrange visits; please contact school.	Assembly and tutor group opportunities; please contact school.	Assembly and tutor group opportunities; please contact school.

			KS4 Options Evening; please contact school.	
Year 10	PSHCE Careers' Education Curriculum and Achievement Days; please contact school	Careers' Fair; please contact school. University Technical Colleges able to arrange visits; please contact school.	Assembly and tutor group opportunities; please contact school.	Assembly and tutor group opportunities; please contact school.
Year 11	PSHCE Careers' Education Curriculum and Achievement Days; please contact school	Careers' Fair; please contact school. Post-16 Evening; please contact school. University Technical Colleges able to arrange visits; please contact school.	Assembly and tutor group opportunities; please contact school.	

Please contact school to identify the most suitable opportunity for you. Please note that we are extremely flexible and keen to accommodate potential opportunities, including those in addition to those mentioned above; please contact the school for further details.

Year 7 – please note that opportunities to speak to pupils are available on Curriculum and Achievement Days and through assemblies; please contact school for further details.

All potential visitors to the school should visit our 'Safeguarding and Child Protection' policy on <https://www.hodgehqs.bham.sch.uk/>.

Premises and facilities

The school will make the Upper ILZ, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available ICT resources available, and provide technical support where possible. This will all be discussed and agreed in advance of the visit with relevant school staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with school staff; appropriate literature will be made available in the Library or in relevant faculties/subject areas. The Library is available to all pupils at lunch and break times.

Approval and review

Approved DATE TBC by Governors.

Next review: TBC

Signed: (Chair of Governors) (Headteacher)

DRAFT