

Terms of Reference
Governing Body Collaborative Agreement
Braidwood School and Hodge Hill Girls' School

Definitions

This collaborative agreement is based on the School Governance (Collaboration) (England) Regulations 2003

The schools covered by this collaborative agreement are:

Braidwood School (BWS), and
Hodge Hill Girls' School (HHGS)

Rationale

To ensure that disciplinary, grievance, exclusions and complaint panels can be convened with a guaranteed committee of impartial and untainted governors.

Each governing board agrees to use their best endeavours to support the formation of panels as required.

Aims

1. To strengthen links between the two schools and move towards a common understanding of the benefits collaboration offers.
2. To provide the best possible service to students, staff and the community.
3. To have additional governor expertise to call upon.

Operational Procedures

To use the procedures as approved by each schools individually approved policy in dealing with a disciplinary, grievance or complaint.

The school undertaking the action will supply the majority of governors except in exceptional circumstances. (The number of governors for such hearings usually being three)

Minutes will be taken by the clerk to governing body of the school taking disciplinary action wherever possible.

Quorum for each meeting of this committee will be a minimum of three governors with two governors where possible from the school that is the subject of the panel hearing.

A chair is to be elected from the panel members and where possible should be a governor from the school that is the subject of the panel hearing.

Agreed by: *Lune Newbourn*

Chair of Governors BWS
Date *28/09/2017*

Chair of Governors HHGS
Date *5/10/17* *R Swanepoel*
Next Review date: 12 months